

**SHERMAN THOMAS CHARTER SCHOOLS
MINUTES**

*** This meeting was held via teleconference in compliance with the Governor’s Executive Order N-25-20. There was also a site provided for the meeting at 101 W. Adell St., Madera, Ca 93638 in accordance to the federal social distance guidelines.**

March 24, 2020

Call to Order

The Sherman Thomas Charter Schools Board Meeting was called to order at 7:00 pm by Board President, Bill Jacobsen.

Roll Call

Board Members Present and “Google Meet”:

Bill Jacobsen, Tasha Manfredi-Garlick, Ross Thornton, Robert Poythress, Nick Leach

Board Members Absent:

None

Staff Present and “Google Meet”

Executive Director: Roger Leach

Principals: Tera Napier, Jamie Brock. Jessica Montemayor

Recording Clerk: Minerva Sanchez

1. CLOSED SESSIONS

OPENING - Invocation and Flag Salute.

Bill Jacobsen called the meeting to order. *(No recordings or minutes during closed sessions.)*

2. REPORTABLE ACTIONS OF CLOSED SESSION

No action taken on closed session discussion.

3. CONSENT AGENDA

President of the Board, Bill Jacobsen asked if there are any revisions to the Agenda. With no Revisions to the Agenda, Bill Jacobsen entertained a motion to approve agenda. Tasha Manfredi-Garlick moved to approve, seconded by Nick Leach. Motion passed.5-0.

4. PUBLIC COMMENT PERIOD

The Public may address the Board on any matter pertaining to Sherman Thomas Charter Schools that is not listed on the agenda and within the jurisdiction of this Board. Speakers are limited to three minutes.

5. APPROVAL OF MINUTES

- A. Approval of February 25, 2020 Minutes. Bill Jacobsen asked if there are any additions, corrections and for approval of the February 25, 2020 minutes. With no corrections to the Minutes, Bill Jacobsen entertained a motion for approval. Tasha Manfredi-Garlick moved to approve, seconded by Nick Leach. Motion passed 5-0

A roll call vote was recorded as follows:

Bill Jacobsen – yes

Nick Leach – yes

Tasha Manfredi-Garlick – yes

Robert Poythress – yes

Ross Thornton - yes

6. OLD BUSINESS

None

7. NEW BUSINESS

- A. Bids for the repair of the Elementary Module's roof- Roger Leach reported and presented to the Board that the Elementary Classroom Module building is in need of roof repairs. There were 3 Bids that were received under the direction of STCS's maintenance department. After examination of the contracts and warranty provisions, the bid from Hulseley Contracting Incorporated was determined the best option. Board President Bill Jacobsen entertained a motion for approval. Robert Poythress moved to approve, seconded by Tasha Manfredi-Garlick. Motion carried 5-0

A roll call vote was recorded as follows:

Ross Thornton – yes

Nick Leach – yes

Tasha Manfredi-Garlick – yes

Robert Poythress – yes

Bill Jacobsen – yes

- B. 2020-2021 School Calendar – Bill Jacobsen entertained a motion to approve the School's Calendar for 2020-2021 as presented by each of the school's principals. Robert Poythress moved to approve each school sites 2020-2021 school calendar. Seconded by Nick Leach. Motion passed 5-0

A roll call voted was recorded as follows:

Ross Thornton – yes

Nick Leach – yes

Tasha Manfredi-Garlick – yes

Robert Poythress – yes

Bill Jacobsen – yes

NEW BUSINESS, CONTINUES

- C. **2019-2020 Independent Auditor Selection** - Board President, Bill Jacobsen entertained a motion to approve “ Jaribu W. Nelson, CPA as the Independent Auditor Selection for all 3 schools. Nick Leach moved to approve. Seconded by Rob Poythress. Motion carried 5-0
A roll call voted was recorded as follows:
Ross Thornton – yes
Nick Leach – yes
Robert Poythress – yes
Tasha Manfredi-Garlick – yes
Bill Jacobsen – yes
- D. **2020, 2021 and 2022 Auditor Contract** – Bill Jacobsen entertained a motion to approve the Auditor Contracted as presented for the 3 schools. Robert Poythress moved to approve, seconded by Tasha Manfredi-Garlick. Motion carried 5-0
A roll call voted was recorded as follows:
Ross Thornton – yes
Nick Leach – yes
Robert Poythress – yes
Tasha Manfredi-Garlick – yes
Bill Jacobsen – yes
- E. **Emergency Directives and Policies** – Bill Jacobsen entertained a motion for approval of the Emergency Directives and Policies Authorization to providing Board President and the executive Director Authority to unilaterally take any and all necessary actions to prepare and respond effectively to the Novel Coronavirus (COCID-19) Resolution declaring emergency conditions as they might exist for Sherman Thomas Charter Schools. Tasha Manfredi-Garlick moved to approve. Seconded by Robert Poythress. Motion carried 5-0
A roll call vote was recorded as follows:
Ross Thornton – yes
Nick Leach – yes
Robert Poythress – yes
Tasha Manfredi-Garlick – yes
Bill Jacobsen – yes

- F. **Sherman Thomas Charter Schools Laptop Check-out Agreement Policy** – Tera Napier, Deputy Director/Principal, presented a laptop check-out policy that was created for Sherman Thomas Charter Schools. This Agreement is between the School and student to check out a device. Bill Jacobsen entertained a motion to approve the Policy Agreement. Robert Poythress moved for approval. Seconded by Tasha Manfredi-Garlick. Motion carried 5-0. A roll call vote was recorded as follows:
Ross Thornton – yes
Nick Leach –yes
Robert Poythress – yes
Tasha Manfredi-Garlick – yes
Bill Jacobsen - yes

8. **INFORMATION AND REPORTS**

- A. **Cash Flow Reports** – Roger Leach reported on the cash flow reports for all 3-school sites as prepared by Sharon Johnston and Madera County Superintendent of Schools. All three schools are doing well financially with a positive cash flow. Also included was a report on the Cafeteria Fund cash flow.
- B. **Sherman Thomas STEM Academy Charter Renewal update**- Sherman Thomas STEM Academy Charter renewal has agreed to extend the time for Madera Unified School District meet for a vote on the Charter Renewal to April 21, 2020. District Lawyers and Charter school lawyers are working on revisions and agreements for approval.
- C. **Western Association of Schools and Colleges (WASC)** – Jessica Montemayor reported that WASC visit previously scheduled had to be postponed for a later date due to the COVID-19 situation.
- D. **School Updates** – Tera Napier, Jessica Montemayor and Jamie Brock reported on each school sites activities.
- E. **Parent Advisory Committee (P.A.C) report**– there is no report at this time.

Adjournment was moved approved by voice vote at 7:45pm.