

**SHERMAN THOMAS CHARTER SCHOOLS  
MINUTES**

**Sherman Thomas Charter Schools  
101 West Adell Street  
Madera, CA 93638**

**Telecommunication Site  
305 Hilton  
Madera, Ca 93637**

**November 19, 2019**

**Call to Order**

The Sherman Thomas Charter Schools Board Meeting was called to order at 7:00 pm by Board President, Bill Jacobsen.

**Roll Call**

**Board Members Present:** Bill Jacobsen, Tasha Manfredi-Garlick, Nick Leach

**Board Members Absent:** Ross Thornton, Robert Poythress

**Staff Present:**

Executive Director: Roger Leach

Principals: Tera Napier, Jamie Brock, Jessica Montemayor

Recording Clerk: Minerva Sanchez

1. **CLOSED SESSIONS**

A. OPENING - Invocation and Flag Salute.

Bill Jacobsen called the meeting to order. *(No recordings or minutes during closed sessions.)*

2. **REPORTABLE ACTIONS OF CLOSED SESSION**

None

**CONSENT AGENDA**

- 3 President of the Board, Bill Jacobsen asked if there are any revisions to the Agenda. Roger Leach requested an addition to the Agenda as Information and Report, Item D- Communication with Madera Unified School District and letter from Madera County Superintendent of Schools. Bill Jacobsen entertained a motion to approve agenda, with the added item. Tasha Manfredi-Garlic moved to approve, seconded by Nick Leach. Motion passed. 3-0.

4. **PUBLIC COMMENT PERIOD**

<p>The Public may address the Board on any matter pertaining to Sherman Thomas Charter Schools that is not listed on the agenda and within the jurisdiction of this Board. Speakers are limited to three minutes.</p>
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5. **APPROVAL OF MINUTES**

A. Approval of October 22, 2019 Minutes. Bill Jacobsen asked if there are any additions, corrections and for approval of the October minutes. With no corrections to the Minutes, Bill Jacobsen entertained a motion for approval. Nick Leach moved to approve, seconded by Tasha Manfredi-Garlick. Motion passed 3-0

6. **OLD BUSINESS**

A. Board meeting calendared dates for 2020-year (See list Attached “A”) Board action required – Roger Leach presented the 2020 calendar year Board meeting dates.  
(See Attached Dates)

7. **NEW BUSINESS**

- A. Unpaid Meal Charge Policy update, Board required action item- Minerva Sanchez and Roger Leach reported that per Senate Bill 250 superseded by Senate Bill 265 that became law October 12, 2019. Presented to the Board is a copy of the updated Policy. Bill Jacobsen entertained a motion to approve the updated Unpaid Meal Charge Policy. Nick Leach moved to approve. Seconded by Tasha Manfredi-Garlick. Motion passed 3-0
- B. 2018-2019 Audit report and Non-Profit Tax filing update – Roger reported that Auditor Jim Williams is still working on the Audit and Non-Profit Tax filing.

8. **INFORMATION AND REPORTS**

- A. Cash Flow Reports – Roger Leach reported cash flow report for all 3-school sites as prepared by Madera County Superintendent of Schools. All three schools are doing well financially with positive cash flow.
- B. School Update - Tera, Jamie and Jessica all reported on each school sites activities.
- C. P.A.C – Tera Napier reported that this year P.A.C would not be participating for the Trees for Charity this year.
- D. Communication with Madera Unified School District and letter from Madera County Superintend of Schools – Roger Leach and Tera Napier reported that we received a correspondence letter from Madera Unified School District requesting information for District Review of Charter Compliance.

9. **ANNONCEMENT**

10. **ADVANCED PLANNING**

Next Board meeting Scheduled for December 17, 2019

11. **SUGGESTED FUTURE AGENDA ITEM**

12. **ADJOURNMENT**

Bill Jacobsen entertained a motion to Adjourn Board meeting. Nick Leach moved to Adjournment. Seconded by Tasha Manfredi-Garlick. Motion passed 3-0. Adjourned at 8:30 pm.

Attached “A” – List of Scheduled Board Meetings\*

Sherman Thomas Charter Schools  
Board Meeting Schedule for 2020 Year

January 28<sup>th</sup> 2020

February 25, 2020

March 24, 2020

April 28, 2020

May 26, 2020

June 9, 2020

July 28, 2020

August 25, 2020

September 22, 2020

October 27, 2020

November 17, 2020

December 15, 2020

\*Dates may change due to Holiday schedule